

**Darke County LEPC Minutes
July 19, 2011**

This meeting of the Board Members of the Darke County LEPC was called to order at the office of Darke County Office of Homeland Security & Emergency Management at 10:03 am by Chairman Mike Rhoades. Mindy Saylor took roll call. The minutes of March 15, 2011 meeting were presented for review Pam Garland made a motion to accept the minutes, Jim Schaar 2nd the motion, all in favor, motion passed, minutes accepted.

Treasurer's report:

- Mindy Saylor presented this report in the absence of Treasurer, Mark Wolf. Balance as of 6/30/11 was \$27,605.65. Each member was given a detailed print out of the LEPC fund. Jim Schaar made a motion to accept the treasurer's report, Steve Wenning 2nd that motion, all in favor, motion passed, and Treasurer's report accepted.

Coordinator's report: Rick Lee

- HazMat training attached
- 3/27/2011 Hillgrove-Woodington Road: Home heating oil leaked from a tank located next to a house and leached into the county tile system. Local FD, County Hazmat Team, EMA/LEPC, and Ohio EPA responded and mitigated the incident.
- 5/21/2011 Hillgrove-Southern Road: A tanker truck carrying farm chemicals overturned and spilled a large amount of its contents into a local stream. Local FD, County Hazmat was called, dammed the creek reducing major downstream contamination. DCEMA/LEPC was on scene during the response and mitigation operations. Ohio EPA and ODNR were notified and responded to the scene also.
- 6/7/2001 State Route 49 South: DCEMA/LEPC was called to a diesel fuel spill from the result of car-truck accident. Diesel fuel leaked from a broken fuel line and leached into the soil. DCEMA/LEPC assisted Ohio EPA during the cleanup and restoration activity.
- Conducted Annual Exercise at BASF – Functional Exercise.
- Attend Bi-monthly County Hazmat Lead Committee meetings:
- Marked all Hazmat trailer inventory
- Maintain focus on Hazmat Typing Procedure – October 2011
- Negotiated for Wayne Health Care to provide up to 10 Hazmat Physicals for Team Member. This is a requirement for Entry Personnel for Type III approval. Each physical is worth \$500.00.
- 3 squads maintaining monthly check ups on trailers
- Do to Instructors family related issues, the Ethanol/Foam training class has been rescheduled for October 29th, 2011
- Shelter In-Place Planning Video was produced to be used for Community Education and Preparedness.
- I will attend the annual LEPC conference at the Ohio Fire Academy August 10-11, 2011
- Training planning committee will begin meetings to plan and prepare for next year's Full Scale Exercise.
- Preparing Training and Planning Budget for 19th budget year.
- Continue to work with Hazmat Team to prepare and be approved as a Type III Hazmat Team.

Melody's Report:

SAR/III/SERC Filing:

SERC Reports for FY 2010 have been reviewed and the entering of information into the CAMEO database is ongoing. First Notice of non-compliance letters were sent to eleven (11) facilities. Eight (8) facilities have responded to the first letter and returned to compliance; three (3) facilities have been sent a second letter of non-compliance. **Note: as of this report date we have received a total of (108) reports. (FY2009 Cameo contained 99 EHS/HC Facilities and 78 Neg/Exempt facilities.**

County Plan

The process of reviewing and revising Annex O – Hazardous Materials Contingency Plan continues, as time permits.

Accidental Releases/Spill Reports

3/20/11 – Fuel Oil/Heating Oil: Hillgrove-Woodington – approximately 150 gallons from private farm in distant creek.

5/21/11 – Atrazine/Acetochlor release: Hillgrove –Southern. Approximately 2500 gallons of 28% nitrogen/water; containing 33.5 gallons of Harness Xtra and 22 gallons of Atrazine.

6/7/11 – Fuel Oil/Saddle tank and assoc. vehicle fluids: St Rt 49. Approximately 40 gallons of diesel and 10 gallons of other associated fluids

Public Information Requests

- On March 4, 2011, completed a "Public Official" form, received from Sunoco Logistics, for Mid-Valley Pipeline Company.

- On 4/18/11, responded to a request from Franklin Monroe Schools regarding chemical disposal.

Training/Seminars/Conferences Attended

- May 10, 2011, attended Pipeline Safety Class, Piqua, Ohio
- June 12-15, 2011, attended the ASSE PDC in Chicago

Training Conducted/Sponsored

- On March 14, 2011, conducted a Respiratory Protection, Train the Trainer class for Greenville PD and DCSO. The purpose of the training was to provide Greenville PD and Darke County SO the skills and resources needed to develop and maintain an independent and effective Respiratory Protection Program.

Shelter In-Place Imitative

- LEPC and EMA completed/canned the development of a Shelter In-Place video/CD.

EMA/LEPC Training & Exercise Committees:

- On March 10, 2011 submitted 30 day notice and scenario to OEMA for the upcoming functional exercise.
- On April 16, 2011, the LEPC conducted the annual exercise as required by 3750.04 of the ORC. This year a Functional Exercise was conducted. This Functional Exercise was designed to evaluate the effectiveness of the IC/ICS functional areas. The exercise was conducted at BASF with Pam Gibson, OEMA serving as the State Facilitator. Ms. Gibson recommended to the SERC, by issuance of an Order, that they **concur** with the conduct of the Functional Exercise. See After Action Report for additional information and enhancement recommendations.
- Additionally, a couple items remain open May 22, 2010 Table Top; the recommendation for an agency notification list has been developed, and has been forward to the HazMat Committee for approval. Once approved, the checklist will be communicated to all appropriate agencies. Once communicated this action item will be closed. Another recommendation was to periodically meet with the responder groups to share plans, SOG's (annually). The date on the action plan indicated that this meeting should occur around 7/15/11. Therefore, a meeting should be scheduled in the near future to conduct review/sharing of various agency plans.

Training:

- There has been no further activity in the development/implementation of the Training and Education Committee.

Partnering & Public Out Reach

- Continued to assisted Greenville PD, and SO in the respiratory protection process.
- Created Max Use Concentration/Chemical Reference form/sheet for first responders to use to determine safety respiratory protection. Will be distributing in near future.
- Worked closely with Continental Carbonic through several meetings and electronic exchanges in completing action plans, RMP/PSM (modeling), 302/304 reporting, etc.
- Assisted Coroner with PPE Selection
- HM Presentation at Safety Council Mtg

Meetings

- 3/15/11 - LEPC Meeting
- Attended monthly Safety Council Meetings.
- Many informal meeting with industry regarding SERC Reporting.
- By-Laws- Participated and the By-Laws review committee
- 4/7/11 & 6/9/11 Haz Mat Committee Mtg.

Old Business:

- Narrowbanding – Rick stated county stands at around 95% complete and the dates for the switch over will be 12/12-12/13, 2011
- The By-Laws have been revised and were sent out for review. Please review for a vote in September.
- Functional Exercise – Pam Gibson, Ohio EMA give an overview of the exercise held on 4/16/11 at BASF. A copy of the concurrence letter from SERC.
- A training committee has not been formed at this time

New Business:

- The annual LEPC conference is 8/10-8/11, 2011.
- Reorganization of membership – term 8/15/11-8/15/13
Each member was given the application for appointment form to complete.
A motion was made by Steven Wenning to re-elect current officers, Pam Garland 2nd, all in favor, motion passed. Executive Board members will stand.

Citizen Corps - Melody Lucas

- The 2011 CERT Schedule has been completed, and CERT members continue to meet monthly.
- DC CC received an award of \$7,000 (the max. allowable) under FY 2009 HS/CC Grant.
- Grant budget for FY 2009 HS/CC Grant has been. Additionally, quarterly reports (a new requirement) must be submitted. On 6/28 Completed Quarterly report.

- As mentioned previously, since OEMA has taken over the administration of Citizen Corp Programs a lot of reorganization has occurred, including database management. All volunteer are required to review their information in the database and update training information including 3 year refresher requirements. All CERT members' information and training has been updated.
- 3/25-27/11 -Participated in Home Show
- SAR Meeting – GPS System
- Evidence Preservation Training both for SAR and CERT
- Assisting ARC on June 15, Salute to Military Families Celebration and Concert
- 5/26/11 Attended CC Administrator Training, Good Sam Hospital.
- Began the distribution of weather/all hazard radios
- 6/24-25/11 Some CERT members participated in SAR in Bloomington Indiana for missing IU student Lauren Spierer.

MRC – Dennis Wein

- Participated in vaccination clinic on 4/9/11 with 308 clients, Red Cross Salute to Military and held an April meeting with the topic of Healthy Homes.

Members Comments:

- Roger Van Frank – Park District will be completing bike trails around Gettysburg, east on New Harrison Bradford to State Route 36 and Speidel Road to Arcanum Bearsmill. Prairie Days are scheduled for 9/24-9/25, 2011 and they have partnered with Greenville Transit for shuttling from parking area at the Triangle with handicap parking remaining at the Nature Center. They anticipate 5,000 to attend.
- Jim Crawford is retiring from the EPA and an open house is scheduled for 7/29/11.
- Tammy Beanblossom – Wayne Health Care participated in the Regional Drill in May with the Health Department. Communication and patient tracking were identified as issues but it went well overall.
- Cheryl Batten – BASF has completed their transition for Narrowbanding. They have completed repairs to their fire water tank and they continue to hire.
- Jerry McEldowney – Midmark continues to be strong with sales and hiring up. Named one of the healthiest companies in America for 4 consecutive years.
- Cheryl Batten, BASF continues training efforts in confined space, incident command and work place violence. Planning for summer shut down activities including planned power outages, water system testing (every 5 years) and draining the fire water tank.
- Beth Davenport – Darke Rural continues to replace lines. Darke County has had 10 miles and Preble 10 miles. In 4 weeks they are moving to the MARCS radio system and distributions for Operation Roundup are complete with \$13,000 being donated to various groups.
- Jeremy Elliott is a new member representing FPE.
- Scott Reece – Continental Carbonic is up and running and he would like to thank those that helped in the process.
- Steve Wenning – Greenville Township Rescue is in the middle of festival season and continue to offer CPR training.
- Krista Fourman – Solid Waste is hosting a tire recycling on 9/22/11 with registration beginning 8/31/11.
- John Ridings – Would like to schedule a site tour at the AEP facility.
- Pam Garland – Greenville Transit remains busy and have partnered for the upcoming Prairie Days and Fair. The daily trips to Dayton may be stopped since it is a duplicate service provided by other agencies.
- Mark Whittaker – Sheriff Office would like to thank Darke Rural for assistance in purchasing headsets for the Special Response Team (SRT).
- Bruce Mikesell – attending as a citizen ask about communication plans in the event of a wide-spread power outage. Melody advised him that plans are in place and he should speak with Rick Lee following the meeting.
- Mindy Saylor – also thanked Darke Rural for the assistance with the headsets as that freed up some Homeland Security funds that are able to be used elsewhere. Also, thank Jim Crawford for his service to the LEPC and the entire county.

Meeting adjourned.

Rick Lee

Mindy Saylor