

**Darke County LEPC Minutes
March 17, 2009**

This meeting of the Board Members of the Darke County LEPC was called to order at the office of Darke County Office of Homeland Security & Emergency Management at 10:04 am by Chairman Mike Rhoades. Mindy Saylor took roll call. The minutes of December 12, 2008 meeting were presented for review. Terry Holman made a motion to accept the minutes, Bob Dietrich 2nd the motion, all in favor, motion passed, minutes accepted.

Treasurer's report:

- Treasurer Mark Wolf presented this report. Balance as of February 28th was \$59,551.42 with YTD expenses of \$4,323.17 and receipts are \$18,373.68. The receipts include HMEP grant supplements in the amounts of \$4,576 for training and \$13,797.68 for planning. Also, not shown on the report is an appropriations line transfer of \$908.32 from the furniture expense line for an increase in workers comp charges. Each member was given a detailed print out of the LEPC fund. Jim Schaar made a motion to accept the treasurer's report, Terry Holman 2nd that motion, all in favor, motion passed, and Treasurer's report accepted.

Coordinator's report: June Mong

- HazMat training attached

Melody's Report:

- Ron Hartrum Trucking remains the only non-compliant filer for 2007.
- On February 11, 2009, letters were sent to all active facilities (in CAMEO) reminding them of the upcoming SERC reporting deadline of March 1, 2009.
- Requested and received a revenue statement from SERC for 2007/2008 filing year. Discrepancies were noted and sent to State. No additional info received from the state.
- HMEP Inspections/Grant - No Activity
- County Plan - Working on the development of a VRC Plan and a Donations management plan. Partners in development include: Red Cross, Hands On (Council on Rural Services/RSVP), United Way, Health Dept (MRC).
- Training/Seminars/Conferences Attended
- On January 27, 2009 received interactive training on the Ohio Responds Data base.
- On February 25, 2009, attended Clandestine Lab Training at Tri-Village, New Madison.
- EMA/LEPC Training Conducted/Planned - EMA/LEPC gave a presentation at the Darke County Safety Council on December 18, 2008. The topic will be "Disaster Preparedness".
On March 19, 2009, will be giving a HazMat Awareness Class at Versailles Rescue with 22 people currently scheduled to attend.
- Respiratory Protection for First Responders - Smoke tubes for Qualitative fit testing for the use of respirators have been ordered. Upon receipt we will be scheduling fit testing for the Sheriffs Dept and Coroners Office.
- Hazard Assessments - Not much time has been available for continuing the process of completing/updating Hazard Assessments for EHS facilities. This will be an ongoing process as time allows. Of the 31 EHS facilities, 12 have no assessment on file. A priority will be given to these 12 EHS facilities.
- Accidental Releases - There is a new continuous release reporting requirement (Under EPCRA 304) for Concentrated Animal Feeding Operations (CAFOs). The deadline for reporting releases from CAFOs was January 20, 2009. The regulation caught the CAFO sector as well as many state and local officials off guard (it was a fast moving regulation). As of January 20, 2009, a form for continuous release for CAFOs was not available (per State). So an initial verbal report form was developed to assist in the collection of verbal notification. Research into Darke County CAFOs indicated there are 32 CAFOs in the county. It has not yet been determined how many of these facilities meet the reporting threshold of the new law. LEPC is working with the state on clarification, report forms, and outreach opportunities. Only 5 facilities have made verbal reports, and 2 of the 5 have submitted the follow-up 30 day report.

Old Business:

- none

New Business:

- Severe Weather Awareness week is March 22nd – 28th
- A full scale exercise is planned at Mississinawa Valley Schools on 4/7/09. A tabletop was held on 2/26/09
- Both a tabletop (7/14/09) and full scale (10/31/09) is being planned as a joint exercise between Ohio and Indiana counties.
- A tabletop exercise is being planned with the City of Greenville to test their Emergency Operations Plan on 6/11/09.

- The annual payment of 5% of the SERC grant to the Fire Chief's Association was approved by the Executive Board in the amount of \$1,000.
- This board is required to conduct an organizational meeting in 2009. The by-laws state the meeting will be held in July. The question of whether to postpone the scheduled June meeting was posed to the board and everyone agreed to hold the regular business meeting and the organizational meeting on July 28, 2009.

Citizen Corps (Melody Lucas)

- On April 4, 2009, Darke County EMA/Citizen Corps in partnership with the United Way, Area Red Cross, Hands On (Council on Rural Services/RSVP), and Health Dept (MRC) will be sponsoring VRC Regional Training – HS region 3/ LVC Region 1. Most of the cost will be covered by a State Grant provided by LVC 1, specifically the “Challenge Grant”.
 - The same VRC group is in the process of developing and implementing a County VRC Plan and Donation Management Plan which will be incorporated into the County's EOP.
 - Darke County Volunteer Network (formerly the Darke County Volunteer Consortium) –Held its quarterly meeting on February 2, 2009. The meetings begin with an update on what each organization is currently doing, and is followed by a program presentation meant to provide useful information to volunteer organizations. At the February meeting the program topic was ““Harnessing Your Passion”. The next meeting is scheduled for May 4, 2009, and the program topic will be “Volunteer Retention”.
- CERT Team –The following is a brief summary of the 2009 schedule: Mass/Care Feeding (Red Cross provided), WMD training, Case Worker (possible, ARC provided), Hazardous Material Flow Study in Darke County, Volunteer Reception Center Training and Exercise (April), Sponsoring a 20 hours CERT Class (February), Collaborating (ARC provided), Shelter Ops (ARC Provided), and various Outreach Activities (including: spot on TIGER and JOY FM, sponsoring a Preparedness Conference for Mayors, TWP Trustees, Sheriff, Police, EMS, and Fire), possibility of a flyer in the local paper (need to check cost), a 1-2 hours Preparedness seminar for general public, and possibly renting a bill board (need to check cost).
- Developed a Volunteer Hours tracking sheet. It is necessary to track the value and hours of volunteers. Additionally, BASF will give \$250.00 per 40 hours of volunteer work per each employee over a 12 month period.
 - During the month of February, prepared for and executed a 20 hours CERT certification Class was conducted. Began with 13 participants; three were lost along the way, and 10 individuals completed the course. This brings the total of certified CERT volunteers for the county to 18.
 - CERT is partnering with the local Amateur Radio Operators to conduct a level 1 operator's course. Tentatively scheduled for April 18 and 25th.
 - Working with Dave O'Reilly on Ohio Responds database. Only 19 volunteers listed, no CERT except Emerson. This also means many MRC not in there. This is important because that is how volunteers receive liability protection under ORC 121.404.

MRC (Dennis Wein)

- Normal meetings are held on the 1st Tuesday of the Month. MRC has approximately 60 volunteers
- Past activities include – Fire Safety, Alzheimer's Walk, Ag Terrorism, ICS 100 & NIMS 700, Volunteer Appreciation Dinner and Psychological first aid.

Fire Corp

- Currently working with Greenville TWP in the development of a Fire Corps Program. Fire Corps is one of Citizen Corp priority programs.

Members Comments:

- Bob Dietrich – Midmark is planning a tornado drill for next week.
- Heather Garbig – Facility is preparing for a shut down and will perform some testing.
- Cheryl Batten – Facility will have a shut down on 6/21. New storage racking installed, the fire suppression system is being updated and they will be running on a 5-day production schedule.
- Tal Mong HazMat Coordinator – Both HazMat trailers have been fully inventoried and reorganized, the HazMat team and Wayne Hospital will get together on 4/18 to compare hazmat equipment. A HazMat call came in from the DCSO first as a man exposed the hydrochloric acid from old Kodak film. Turned out not to be valid but was a good test of the process.
- Tammy Beanblossom – Construction is underway and things are starting to look different. They are scheduled to be completed in 2010. The hospital will participate in a regional exercise on 6/9/09 testing surge capacity and communications.
- Dennis Wein – The Health Department will be changing their immunization day to Tuesdays.
- Scott Brewer ODOT – Local project on Arcanum Bearsmill to cut the hill of and improve vision.
- Wallace Alderman – Village of Arcanum is working on revising their emergency plans.

- Jim Schaar, Darke County Solid Waste got the approval from the Commissioner's to price a truck and van. A road clean-up is scheduled for 4/25 and the electronics and tire and recycling will be an annual event.
- Mark Wolf – A chlorine class is being scheduled and working on a city exercise.
- Mike Rhoades – Local funding is a big issue. County elected officials will be meeting on 3/27 to discuss budget cuts.

Meeting adjourned.

June Mong

Mindy Saylor