

## **Darke County LEPC Minutes September 18, 2012**

This meeting of the Board Members of the Darke County LEPC was called to order at the office of Darke County Office of Homeland Security & Emergency Management at 10:04 am by Treasurer Mark Wolf in the absence of Chairman Mike Rhoades. Mindy Saylor took roll call. The minutes of June 19, 2012 meeting were presented for review Lynne Gump made a motion to accept the minutes, Terry Holman 2<sup>nd</sup> the motion, all in favor, motion passed, minutes accepted.

### **Treasurer's report:**

Treasurer, Mark Wolf presented this report. Balance as of 9/18/12 was \$19,355.53. Each member was given a detailed print out of the LEPC fund. Terry Holman made a motion to accept the treasurer's report, Mark Dotson 2<sup>nd</sup> that motion, all in favor, motion passed, and Treasurer's report

### **Coordinator's report: Mindy Saylor**

- There were no spills reported during this period
- Detailed training list was given to each member
- There is a request for Operations level training
- HazMat training tentative for 10/27/12 Technician Training

### **Old Business:**

- Discussed the Annual HazMat Exercise After Action Review. Pam Gibson from Ohio EMA reviewed the final After Action Report from the June 7<sup>th</sup> Functional Exercise. All points of review were met and the State Emergency Response Commission has concurred with the exercise. Points of review include: Creating and adopting SOP's for the EOC, Consider adding EOC/ICP Liaison position, Purchase additional Resource Status boards, Ensure that PIO has appropriate media contact information and Work with responder groups to ensure they are aware of the resources available to them and the agreements that are already in place.

### **New Business:**

- Mark Wolf introduced Katie McCabe to the group. Katie was hired as the Emergency Management Specialist. Mark told the group that Katie came from the Darke County Sheriff's Office dispatch.
- Katie gave her introduction and told the group that she just finished her Bachelor of Science degree in Criminal Justice Administration. Katie told the group that she also served in the Army for five years.
- The Ohio HazMat Conference is scheduled for November 2 – November 3, 2012. This is free training and has been shared with HazMat members.
- The Annex O Annual Review is due on October 17, 2012. The plan had a formal re-write in 2011 so the intent is to submit a "no change" for 2012.

### **Citizen Corps – Mindy Saylor**

- Mindy discussed CERT. Mindy told the group that there needs to be new CERT training for new members and more active members. This could serve as a refresher and as new training for new members. It is unsure when this will take place but possibly at the beginning of the year.
- Mindy brought up the discussion of the MRC. Terry Holman advised the group that he received an email about upcoming training would include information on Zoonotic Disease and opening suspicious packages.
- The Red Cross assisted the MRC in first aid duties at the annual cross country event.

### **Ken's Report**

- Discussed CAMEO site plans, compliance report, info request, EPA report, and the LEPC conference. Introduced the HazMat IQ course and said it is a different concept that makes learning very easy. Clark County has switched over to the MARC's system.

## Members Comments:

- Lynne Gump – Reminded everyone that the preparedness walk was that evening. She said she had 35 volunteers and wanted to hit 2,800 homes. They would be passing out preparedness information and the vial of life that contained medical information. Lynne advised she still had volunteers deployed for Hurricane Isaac.
- Christina Chalmers- Ohio Media, including the Daily Advocate, merged to form Civitas. It now has 1,650 employees. She wanted to note that internet and mass emails are good tools in emergency situations.
- Cheryl Batten –BASF was named in the top 10 safest companies in North America. They just completed Global Safety Days which included an open house for employees and their families. Process Safety internal audit is coming up and will last for a week. HazMat and Confined Space will be in the fall protecting 60 employees.
- Dr. Holman – Flu shots will be September 20 – September 27 and will cost \$20. Health fair will be in October.
- Tom Hans – Thursday at 9am will be tire recycling. Household hazardous waste will be on October 20, 2012.
- Delbert Braund – Suggested educating public on cell phone emergency contacts (ICE). The Ohio Funeral Directors Mortuary Response Team equipment moved to Calamityville. Their response time is approximately 3 hours.
- Dale Farmer – Created a 2 page quick reference from the River Response book that can be used as a checklist. Suggested this as an option for EOP and other response information.
- Diane Delaplane – Thanked all of the first responders. They have been sprucing up the county buildings. Recommended everyone go visit the residents at the county home. Discussed the 911 tax and said people are waiting until after the election to give out information. Drought meeting will be at the OSU extension from 1-3pm on September 30, 2012.
- Mark Wolf – HazMat is type III verified. Working towards type II. Having discussions with Preble County to work together in HazMat. Donations for physicals on October 4.
- Mindy Saylor – Following the disaster declarations from June, Hazard Mitigation Grant funds will be made available. A briefing is being held on October 2<sup>nd</sup> with additional information.

Respectfully Submitted:

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**Mindy Saylor**

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**Katie McCabe**